

## TRIP TO Whipsnade Zoo Museum (LEADERS NOTES)

To help leaders, please find below key information and FAQ

**BOOKING FORM LINK** <https://cubs.leicestershirescouts.org.uk/cubtrip2026/>

### COSTS

**Cubs** - £30

**Young Leader** - £30 (Must be under 18 on the day of the trip)

**Leaders** - £20 (See below note about leader allowance)

**Parent/Guardians** - £35

**NOTE : All trip fees paid by parents must be collected into your group account and then one payment sent for the trip to the county bank account, details provided after your booking form is completed.**

### DEADLINES

**23<sup>rd</sup> January 2026** – Booking forms must be submitted

**6<sup>th</sup> February 2026** – Final date for payment

**13<sup>th</sup> February 2026** – Aiming to release coach details and pickup time

**7<sup>th</sup> March 2026** – GO TO WHIPSNADE ZOO!

## TRIP TO Whipsnade Zoo Museum (LEADERS NOTES)

### Who counts as a Leader?

As the trip is a day trip, any scout leader or parent/guardian.

### How do I work out my leader allowance?

Leaders' places are available based on the number of cubs you have booked in at the cub ratio of 1 to 8 rounded to the nearest whole number.

Number of Cubs	Leaders Places
4 to 11	1
12 to 19	2
20 to 27	3
28 to 35	4

All additional adults need to pay the parents/guardian rate.

### I only have a few cubs booked in what do I do?

If you have only a small number of Cubs attending, please coordinate with a nearby group to share a pickup location. Make sure to note this on your booking form. If you need any support arranging this, please email [scott.mclaren@houghtonscouts.org.uk](mailto:scott.mclaren@houghtonscouts.org.uk)

### We don't have enough leaders what do I do?

If you have more or less leaders, please work with a nearby group and share leaders, then put a note in your form to detail this. i.e. "We have an extra leader but x group has one less"

### Where will by group be picked up from?

We will let you know in February where the district pickup point is for your group.

### I have cub(s) that require additional support?

As always we will do our best to accommodate every cub, after the cub has booked on the trip. If they require additional support we suggest the following:

- If the need is just relating to the coach then detail this in the notes box when you submit your request.
- If you require one to one support or low ratio, please email [scott.mclaren@leicestershirescouts.org.uk](mailto:scott.mclaren@leicestershirescouts.org.uk) to discuss this before submitting your booking.

### Are refunds available?

Once the booking form has been submitted, the full amount becomes due and payable. Unfortunately, refunds cannot be offered.

### What happens if the event is cancelled?

In the unlikely event that we have to cancel the event, we will refund any money that has not already been committed to venue, transport, or supply costs.

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### Sample Parents Email and OSM Event details

To save time please find below some information you can copy and paste if you wish

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Hi everyone

Leicestershire County Cubs are organising a day trip to the Whipsnade Zoo on Saturday 7<sup>th</sup> March 2026 (please see attached poster for more details). The cost is £30 per cub. Please can you reply asap by clicking on this link [EVENTS].

As always please get in touch if you have any questions.

Many thanks

The Leaders

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**Event Detail** – Can be copy/pasted into “Parent Portal Description” also the event poster can be included in “Public Attachments”

**Event:** Day Trip to Whipsnade Zoo

**Date:** Saturday 7th March 2026, 7.30am-6.30pm (exact pickup and drop of time to be confirmed)

**Meeting Place and time:** Local Bus Pickup point (exact location will be confirmed)

**Collection place and time:** Local Bus Pickup point (exact location will be confirmed)

**Cost and Payment:** £30 to be paid through OSM once confirmed

**Organiser and contact details:** <leader details>